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2026-27 Artists in Schools: Teaching Artist Application

PART I - PROGRAM INFORMATION

United Arts publishes information for each approved program in our Artists in Schools Directory (http://www.unitedarts.org/artist-directory). Each listing includes details such as the program's goals, structure, and requirements. If accepted, the information provided in this application will be used to create your directory page. All text will appear exactly as entered in the application. Please review your responses carefully for accuracy, grammar, and spelling.

Title of Program (required)

_____

Limit: 300 characters

The title should reflect the program's subject, theme, format, etc. Brief and catchy titles are best. Do not use quotation marks around the title. The title should reflect if this program has been designed for students with disabilities.

Name of Artist Group (required)

_____

The individual, group, or organization that is applying. This is the artist or group name (not the individual booking agent name). If accepted, the name provided here will appear in the directory exactly as it is written.

School Level(s) (required)

☐   Elementary School (grades K-5)

☐   Middle School (grades 6-8)

☐   High School (grades 9-12)

Select all that apply. If appropriate for more than one grade level, the content and presentation should adjust for different developmental stages. Provide information regarding such adjustments in your program description and in educational materials.

Program Category (required)

◯   Performance

◯   Workshop/Residency

◯   Writer Residency

◯   Workshop/Residency designed for Students with Disabilities

Select one. If a program can be offered in more than one category, submit separate applications for each.

United Arts uses the below definitions for its Artists in Schools programs:
Performance: an artistic presentation with a large audience (typically 45-60 min)
Workshop: an interactive arts-based session with instruction that includes group or individual participation (typically 40-60 min)
Residency: a series of interactive arts-based sessions that result in art making (typically 40-60 min sessions that meet for five days or less)
Writer Residency: a five-day series that features student writing and the creative writing process (40-60 min sessions with same students)
Workshop for Students with Disabilities: an interactive arts-based session with instruction and group or individual participation in a contained classroom

If this program has been specifically designed for Students with Disabilities, detail your experience with this population in your supporting materials and background information.

Artistic Discipline (required)

☐   Dance

☐   Literary

☐ Music

☐ Storytelling

☐ Theatre

☐ Visual Arts

☐ STEAM (Science, Technology, Engineering, Math through the Arts)

☐ Multi-disciplinary

Identify the artistic discipline(s) associated with this program. Select all that apply.

Cultural Context

☐ African

☐ African-American

☐ Asian

☐ Australian

☐ Caribbean

☐ European

☐ Hispanic

☐ Latinx

☐ Middle Eastern

☐ Native American

☐ North Carolina

☐ Pacific Islands

Identify the cultural context(s) most significantly associated with the program. Cultural context should reflect the program itself, not an artist's cultural identity.

A program does not need an identified cultural context to be accepted.

Photo (required)

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Select up to 2 files to attach. No files have been attached yet. You may add 2 more files.

Acceptable file types: .jpg, .jpeg, .tif, .tiff

Upload a clear, high quality photo that represents you or your work with students. If accepted, this picture will be used on the program's individual page.

Program Abstract (required)

Limit: 100 words

An abstract is a one-sentence summary of the program. Samples of a program abstract can be viewed on our website at https://unitedarts.org/artist-directory/ (https://unitedarts.org/artist-directory/)

Program Description (required)

Limit: 300 words

Provide one or two concise paragraphs that indicate what the students will do. Specifics could include the process, step-by-step activities, student participation, goals, or outcomes. Consider starting your paragraph with the sentence: "In this [select one: performance, workshop/residency, writer residency] students will..."
If applicable, include possible modifications such as school input on theme or curriculum emphasis, adjustments for different ages, for students with disabilities, etc.

If working as a group, company, or ensemble, please note the number of artists typically present.
Use complete sentences (do not use bullets) and avoid acronyms.

Artist or Group Background (required)

Limit: 300 words

Using one concise paragraph, describe the artist/group/organization. This may include mission, philosophy, experience working in educational settings, experience with special needs populations, key accomplishments, etc.
Use complete sentences (do not use bullets) and avoid acronyms.

Space Requirements (required)

Limit: 50 words

Indicate needs as they relate to the space or room required. Consider minimum space dimensions, ceiling height measurements, specific floor materials, indoor/outdoor space, etc.
No additional requests may be made of the school unless they are included in this application.

Technical Requirements (required)

Limit: 50 words

Indicate elements that a school may be reasonably expected to provide. Consider electrical access, sound equipment, piano/keyboard, chairs/tables, supplies, running water, volunteers, set up/strike time, etc.

No additional requests may be made of the school unless they are included in this application.

Availability (required)

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<div align="right">Limit: 50 words</div>

Indicate "Year round" or a specific time (October-May, Fall only, or specific date range) this program may be offered for schools.

Program Fees and Expenses (required)

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<div align="right">Limit: 50 words</div>

Clearly state the total program fee, including **all associated costs** (such as materials, travel, setup, and breakdown). Schools must be able to understand the **full financial commitment** required to contract the program without needing to calculate or add supplemental fees.

All fees should be **bundled into a single, all-inclusive amount** rather than itemized. For example, list **$500 for one performance** instead of **$480 for the performance plus $20 for travel**. This ensures transparency and simplifies the budgeting process for schools.

Assembly Performance Pricing
For assembly programs, provide pricing for **one, two, and three performances scheduled within the same school day** as larger schools may require multiple performances to accommodate their full student population. Use the following pricing format:

- **$XX** for one performance
- **$XX** for two performances
- **$XX** for three performances

If there is a **preferred audience size or maximum capacity per performance**, clearly state that limit (e.g., "Recommended maximum audience size: 300 students per performance").

Workshop and Residency Pricing

For workshop and residency programs, provide pricing for number of days and number of classes. Use the following pricing format:

- **$XX** for one day of workshops (up to **X** classes)
- **$XX** for a three day residency (up to **X** classes per day)
- **$XX** for a five day residency (up to **X** classes per day)

If there is a **preferred class size or maximum capacity per session**, clearly state that limit (e.g., "Recommended maximum class size: 25 students).

Will you accept bookings in neighboring Johnston County? (optional) (required)

☐　Yes

☐　No

United Arts assists the Johnston County Arts Council in administering its own Artists in Schools program. Please indicate if you would be willing to offer your program in Johnston County which adjoins Wake County to the south and east.

Booking Contact Name (required)

```
[                                                              ]
```

The specific person that a school will contact if interested in booking a program. The name of the submitter (if different from booking contact) will be collected later in the application.

Booking Contact Email (required)

```
[ email@example.com                                           ]
```

Booking Contact Phone Number (required)

```
[                                                              ]
```

Please enter using the following format: (xxx) xxx-xxxx

Website

example.com

Social Media

Please list any social media handles that provide access to your work as a teaching artist.

PART II - SUPPORTING MATERIALS

Please upload the required documents to support this program. These supporting materials will not be shared publicly on the online directory, but would be shared with schools that book this program.

Educational Materials (required)

Choose File

Select up to 5 files to attach. No files have been attached yet. You may add 5 more files.

Acceptable file types: .pdf, .jpg, .jpeg, .tif, .tiff

Educational Materials are **required** for all Artists in School performances, workshops, and residencies. These materials should help teachers prepare students in advance of experience and/or reinforce learning after. Appropriate materials may include pre/post-visit activities, vocabulary, historical or cultural context, curriculum connections and links to other relevant resources.
Materials must be **original to the artist**, or an artist must have permission to use items. Promotional materials will not be accepted in place of educational content.

Artists accepted into the program are expected to provide these materials to participating teachers **no later than two weeks prior to the program's start date.**

Sample Lesson Plan (required for workshop and residency programs)

[Choose File]

Upload a file. No files have been attached yet.

Acceptable file types: .pdf

If applying with either a workshop or a multi-day residency, submit a sample lesson plan.
Consider elements such as: daily activity and timeline, grade level, lesson goals, connections to curriculum standards, materials required, assessment of student learning/participation, and possible adjustments to accommodate various students' needs.

PART III - FOR PANEL REVIEW

The questions listed below are for internal purposes only. These details will not be shared publicly.

Contact Name (required)

The specific person that United Arts will contact during the application process. This may or may not be different than the artist or group name required at the top of the application or even the required booking contact name.

Contact Email (required)

email@example.com

Contact Phone Number (required)

[   ]

Please enter using the following format: (xxx) xxx-xxxx

Address

Country

[Select...   ⌄]

Address

[   ]

Address Line 2 (optional)

[   ]

City

[   ]

State, Province, or Region   Zip or Postal Code

[   ]   [   ]

Racial, Ethnic, or Cultural Identity

[   ]

I am a (required)

☐   current Artists in Schools artist submitting a new program

☐   former Artists in Schools artist

☐   artist submitting an application to Artists in Schools for the first time

☐   artist who has applied to Artists in Schools before but has not not been accepted

Note: This application is for new programs only. A renewal application is required if you are already an Artists in Schools artist looking to renew a current program.

Who will be going into the school? (required)

☐   Individual artist

☐   Individual artist with a helper

☐   Group of artists

If more than one artist will be present, please indicate typical size of group.

[   ]

Experience as a Teaching Artist (required)

☐   1 to 2 years experience working as a teaching artist in a school setting

☐   3 to 5 years experience working as a teaching artist in a school setting

☐   More than 5 years experience working as a teaching artist in a school setting

☐   I have no experience in a school system but I have taught in other capacities (ie summer camps etc)

If you listed you have little experience working as a teaching artist in a school setting, please note additional evidence of your abilities as teaching artist.

> [text area]

Please share any audience/classroom management techniques you find helpful when engaging students. (required)

> [text area]

Limit: 100 words

How will your program include both arts and non-arts standards?
 (required)

> [text area]

Limit: 100 words

Arts and non-arts standards can be found on the Department of Public Instruction website at: https://www.dpi.nc.gov/districts-schools/classroom-resources/academic-standards/standard-course-study (https://www.dpi.nc.gov/districts-schools/classroom-resources/academic-standards/standard-course-study)

Resume/CV (required)

> **Choose File**

Upload a file. No files have been attached yet.

Acceptable file types: .pdf

Upload an artist resume as it relates to both your art form and your experience as a teaching artist. Include relevant education, special training, teaching experience, performing/professional experience, awards, etc. In the case of a group, organization,

or ensemble, you may upload a combined bio of the group or of the artistic director and administrative coordinator.

Please highlight any professional development, conference attendance, or certifications that benefit your work as a teaching artist. (required)

Limit: 100 words

Programmatic Work Sample (required)

example.com

Applicants are required to submit a **programmatic work sample video** that shows the artist actively delivering an educational program. If this video does not fully demonstrate the applicant's artistic proficiency, additional materials may be submitted in the optional artistic work sample section below.

Provide a **web link to a 10-minute video** that serves in place of an in-person observation. The video must be **no more than 3 years old** and should demonstrate both the applicant's **teaching effectiveness with K-12 students**. Student engagement should be either evident through visible or audible reactions, interactions, or participation.

The recording does not need to be professionally produced.

Videos must be accessible via an artist's personal website or YouTube. The privacy setting must be **Public** or **Unlisted** (accessible to only those with the link). Refer to YouTube's upload instructions (https://support.google.com/youtube/answer/57407?hl=en&visit_id=1-636222659743788444-4028379390&rd=1) for assistance.

Programmatic Work Sample Description (required)

Provide brief context for the programmatic work sample video, including:
1. Location
2. Date
3. Approximate age of participants
4. How does this excerpt relate to the program presented in this application?

Artistic Work Sample (optional)

```
                        [ Choose File ]
```

Select up to 3 files to attach. No files have been attached yet. You may add 3 more files.

Acceptable file types: .pdf, .doc, .docx, .jpg, .jpeg, .mp3, .mp4, .mov

Upload an artistic work sample if the programmatic work sample does not demonstrate the applicant's artistic proficiency. For example, literary artists should submit writing samples; visual artists should submit images. If submitting a web link, upload a document that includes a link to video/audio clip.

Artistic Work Sample Description (optional)

Provide brief context for the artistic work sample.

References (required)

Limit: 50 words

Include two or three professional references who are familiar with your current professional experience working with K-12 students. Provide:
1. Name
2. Title

3. Phone
4. Email
5. Relationship to applicant

Letter of Support (optional)

<div style="border:1px dashed #000; padding:40px; text-align:center;">

Choose File

</div>

Upload a file. No files have been attached yet.

Acceptable file types: .pdf, .doc, .docx

Should you like to provide a letter of support, please upload it here.

Is there anything else you would like to share with the panel?

[   ]

Limit: 300 words

PART IV - CERTIFICATION AND PAYMENT

I certify that I have reviewed and understand the program criteria. I further certify that the information contained in this application, including all attachments and supporting materials, are true and correct to the best of my knowledge.

Type name to indicate agreement with the certification statement above. (required)

[   ]

Select a payment option for this application. (required)

☐   Payment will be made electronically with a credit card.

☐   Payment was made with an earlier submission.

☐   As a current Artists in Schools artist, my fee is included with my renewal.

A $50 application fee is required with the submission of your first application.
Additional applications may be submitted for no extra cost.
Payments will be collected online through the designated payment platform. A
payment link will be included in the receipt sent after your application is submitted.

Save Draft	Submit Form

Drafts may be visible to the administrators of this program.