



## 2024 ARTIST SUPPORT GRANT GUIDELINES

Artist Support Grants fund up to \$1500 for professional and artistic development for emerging and established artists to create work, improve their business operations, or bring their work to new audiences. Artist Support Grants support a broad range of talented artists in the genres of visual arts, performing arts, literary arts, and interdisciplinary arts.

### Contents

ELIGIBILITY.....	2
APPLICANT ELIGIBILITY.....	2
ELIGIBLE PROJECTS AND COSTS .....	2
MAXIMUM GRANT REQUEST .....	2
EVALUATION CRITERIA.....	3
APPLICATION PROCESS .....	3
Information Sessions.....	3
Application Link.....	3
Budget Preparation Tips .....	3
REVIEW PROCESS .....	4
Panel Review .....	4
TIMELINE .....	4
REGIONAL ARTS PARTNERS.....	5
Chatham Arts Council .....	5
Harnett County Government .....	5
Johnston County Arts Council .....	5
Lee County Arts Council .....	5
United Arts Council of Raleigh and Wake County.....	5

Direct questions to:

**Kelly Schrader, Community Arts Coordinator**  
[Kschrader@unitedarts.org](mailto:Kschrader@unitedarts.org)

## ELIGIBILITY

Artist Support Grants fund professional and artistic development for emerging or established artists to create work, improve their business operations, or bring their work to new audiences.

### APPLICANT ELIGIBILITY

- Both individual artists and small, unincorporated groups of collaborating artists are eligible to apply.
- Applicants must be at least 18 years old and either a U.S. citizen or a permanent resident alien.
- Artists should have lived continuously in Chatham, Harnett, Johnston, Lee, or Wake County for at least one year prior to the September 1, 2023 application deadline. Proof of residence may be required.
- If applying as a group of collaborating artists, all members must live in Chatham, Harnett, Johnston, Lee, or Wake County, and meet the other eligibility requirements.
- Artists who are sole proprietors of organizations that have received funding for FY2023–2024 from the N.C. Arts Council are ineligible to apply.
- Current board and staff members of Chatham Arts Council, Harnett County Government, Johnston County Arts Council, Lee County Arts Council, United Arts Council of Raleigh and Wake County, and their immediate family members are not eligible to apply.
- Only adult, non-student artists are eligible to apply. Artists enrolled full-time in undergraduate or associate degree-granting programs may not apply for the grant. Artists in certificate programs are generally eligible. Artists pursuing graduate degrees in subjects other than their art form may be eligible if they meet the other eligibility criteria.
- Applicants who have previously received funding through this program must wait at least one cycle after the award year to become eligible to reapply. Grantees from 2023 are not eligible to reapply for 2024.

### ELIGIBLE PROJECTS AND COSTS

- Artist Fees: Up to 50 percent of the grant may be used to pay the artist applicant for their work on the project
- Completion/Presentation of a New Work: Cost of resources necessary to complete or present a significant new work (e.g., purchasing art supplies or equipment (digital may qualify) or space rental)
- Career Promotion: Projects aimed at advertising artists' work and/or demonstrating their skill level (e.g., websites, portfolios, audio-visual documentation, and online presentation)
- Training: Costs to attend a class or workshop (in-person or virtual) aimed either at enhancing the artist's skill level or professional development (e.g., a master class or workshop taught by acknowledged authorities in the applicant artist's medium)
- Travel: Costs of transportation, lodging, and food for training, professional conferences, or research.

### MAXIMUM GRANT REQUEST

- Grant awards are up to \$1,500.

- Applicants are not required to match the grant award.
- Awarded projects may receive full or partial funding.
- Funding decisions will be based on panel scores and available dollars.

## EVALUATION CRITERIA

Applications will be rated on three criteria: artistic merit, project feasibility, and contribution to the development of the artist's career. The following measures of artistic and project merit will be considered:

- Demonstrated talent in an art form and overall excellence of artist's work
- A clear commitment to a career as a practicing professional artist
- Benefit of the proposed project to the artist's professional growth
- Feasibility of the proposed project

## APPLICATION PROCESS

### Information Sessions

Although not required, it is strongly recommended that applicants review an information session, as well as review their proposal and support materials with appropriate staff at the designated regional arts partner. United Arts and regional arts partners are available to help applicants submit complete and competitive proposals.

Information sessions provide information about the grant process and tips on strengthening your application. For a recording of last year's session: <https://www.youtube.com/watch?v=yR0yQM-OdWU>

### Application Link

Links to the online application in both English and Spanish will be available on June 1, 2023

Deadline: Friday, September 1, 2023 before midnight

### Budget Preparation Tips

- Project Expenses must occur during the project period, January 1, 2024 – December 31, 2024.
- Itemize a list of ALL project expenses in the Project Budget table provided within the online application.
- The proposed project's expenses should be provided in detail.
- The budget should be consistent with the project described in the project narrative.
- Review figures for accuracy.
- Round figures to the nearest dollar.
- Do not include "\$" signs, only numbers.
- Up to 50% of the grant may be used to pay the artist applicant for their work on the project.

- Include materials and supplies, equipment rental or purchase, space rental, and promotion and marketing fees.
- Be sure to list any other expenses related to your proposed project. These may include artist fees—for example, dancers, other musicians, scene designers, and so on. And they can also encompass non-artist professional fees—for photographers, consultants, sound technicians, and so forth. Take time to research the fair value of each of these expenses by getting quotes from several different sources.
- If applicable, your budget should also include additional sources of income for your proposed project, including other grants/donations and funding that you are providing. Show your own financial contribution to the project and other sources of income. Expense of your own money is not required; nevertheless, if you can show you are investing your own funds (over and above your time) to accomplish a project, your commitment to it will be obvious. If you are pursuing or have secured donations from others, especially for more ambitious projects, say so. Just leave enough room on the expected income side of your budget to make it clear that you do need the grant.

## REVIEW PROCESS

### Panel Review

All complete applications will be reviewed by a multi-county panel of professional artists, college-level instructors/administrators, and arts advocates with experience in various disciplines. Panelists will score each application based on the evaluation criteria and make funding recommendations for selected projects. Grant awards are made by vote of the Board of the United Arts Council of Raleigh & Wake County.

## TIMELINE

June 1, 2023	Application opens
July 2023	Applicant information session, date & time TBA
September 1, 2023	Application deadline
October-November 2023	Application review & panel meetings
December 2023	Grant notifications & agreements
January 2024	Grant payments issued
January 1 – December 31, 2024	Grant project period
January 15, 2025	Final Reports Due

## REGIONAL ARTS PARTNERS

### Chatham Arts Council

Jenni Detwiler, Grants to Artists Facilitator

[jenni@chathamartscouncil.org](mailto:jenni@chathamartscouncil.org)

919-542-0394

### Harnett County Government

Ashley Deans, Community Relations Coordinator

[adeans@harnett.org](mailto:adeans@harnett.org)

919-814-6001

### Johnston County Arts Council

Darlene Williford, Executive Director

[info@jcartscouncil.org](mailto:info@jcartscouncil.org)

919-938-0306

### Lee County Arts Council

Victoria Naegele, Director of Programs and Events

[leecountyarts@gmail.com](mailto:leecountyarts@gmail.com)

919-774-6139

### United Arts Council of Raleigh and Wake County

Kelly Schrader, Community Arts Coordinator

[Kschrader@unitedarts.org](mailto:Kschrader@unitedarts.org)

984-263-0269